This form should be completed and signed by the Principal Investigator. In the case of student-led project, signature should be provided by the Supervisor. A single form should be completed per project, identifying all persons who require a REDCap account for that project.

Submit completed forms to the Office of Research and External Relations (nursing.research@utoronto.ca) to initiate account.

**Important: UTORMFA Enrollment is mandatory for access to REDCap**. Click link to enroll in UTORMFA if not already enrolled: <https://isea.utoronto.ca/services/utormfa/>

1. Project Title: Click or tap here to enter text.

*This should match the title used on your ethics protocol*

1. Status of Research Ethics Application: Unsubmitted Submitted  Approved
2. Expected project start date: Click or tap to enter a date.
3. Expected project close date: Click or tap to enter a date.
4. User Information. Please identify all persons that require a University of Toronto REDCap account for this project.

To add more users, click on ‘+’ at bottom right of table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Position Title** | **UTORid** | **University of Toronto email** | **Project Role** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. |

Name of Principal Investigator/Supervisor:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [e-signature acceptable] Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_