

PHD STUDENT MILESTONES PROGRESS SHEET

This tracking sheet should be reviewed and updated as needed at each supervisory committee meeting. Both the supervisor and student should keep a copy for their files.

Student Name: _____ **Student Number:** _____

Pathway to Candidacy (please indicate completion date for each milestone and additional details as required):

Milestone	Completion Date
Committee formation (at least 1 member added by March 1 of Year 1)	
<ul style="list-style-type: none"> • <i>Names of committee members:</i> (Please send CV to Director, Doctoral Programs if no current SGS appointment) 	
Literature review topic & type (due March 1 of Year 1)	
<ul style="list-style-type: none"> • <i>Topic of review:</i> • <i>Type of review (scoping, narrative, etc):</i> 	
Literature review paper (due September 30 of Year 2)	
Resubmission, if needed (due December 1 of Year 2)	
<ul style="list-style-type: none"> • <i>Title of review:</i> • <i>Journal name when published:</i> 	
Coursework completed (minimum 3.0 FCEs please provide details on the elective courses in the table below)	
Ready to proceed to proposal defence	
Proposal defence (normally by end of year 2, but must be before end of year 3)	
<ul style="list-style-type: none"> • <i>Thesis proposal title:</i> • <i>Methods:</i> <input type="checkbox"/> <i>qualitative</i> <input type="checkbox"/> <i>quantitative</i> <input type="checkbox"/> <i>mixed methods</i> <input type="checkbox"/> <i>multi method</i> • <i>Thesis Format:</i> <input type="checkbox"/> <i>traditional dissertation</i> <input type="checkbox"/> <i>three paper dissertation</i> 	

Please indicate collaborative specialization name (if applicable): _____

List elective courses completed/planned, type of course, and term taken (or planned) and whether any are part of requirements for a collaborative specialization (Note students must complete a minimum 1.0 FCEs in addition to the required courses prior to proposal defense. One course must focus on the substantive area).

Elective Course Code and Title (Indicate with "*" if course is part of a collaborative specialization)	Substantive /Methods	Term (e.g., Winter 2024)

Work after candidacy is achieved: (please indicate expected or completion date as appropriate and additional details):

Milestone	Expected or Completed Date
Ethics approval	
<input type="checkbox"/> <i>UofT only</i> <input type="checkbox"/> <i>UofT Administrative</i> <input type="checkbox"/> <i>Other REBs (specify name):</i>	
Data collection	
Data analysis/interpretation	
Ready to proceed to Final Oral Exam	