

Guidelines for Membership of PhD Supervisory Committees

1. A supervisory committee for each PhD student should be formed as early as possible, preferably by March 1 in the first year of the program and by no later than the end of the second term of the second year.
2. A supervisory committee should consist of the supervisor and at least two graduate faculty members.
3. In addition to the supervisor, one of the committee members should normally be from the Graduate Department of Nursing Science.
4. At least one member of the supervisory committee should normally be a nurse.
5. If the supervisor is pre-tenure, one of the committee members should be a tenured faculty member from the Graduate Department of Nursing Science.
6. Supervisors should submit the names of proposed committee members to the Director of the Doctoral Programs for review and approval (can be done via email). The Director will arrange for appropriate academic and graduate appointments for committee members if required. Once committee membership has been approved, supervisors should notify Student Services so that the supervisory committee can be added to the student's record on ROSI.