



MINUTES

MEETING OF THE FACULTY COUNCIL

Wednesday, October 30, 2013
 3:00 p.m. to 5:00 p.m. Room 208

Present: A. Simmonds (Chair); P. Khan (Vice-Chair); T. Chan (Secretary); E. Hodnett (Acting Dean); J. Angus; M. Blastorah; E. Cambly; F. Chavez; C. Draig; M. Dalmacio; S. Johnston; G. Kim; J. Macdonald; S. Meklinger; K. Metcalfe; Erin Patterson; M. Parry; E. Peter, M. Puts; M. Saari; S. Song; A. Tourangeau; K. Trip; K. Widger

Item #	Agenda Item	Presenter	Discussion	Action/Motion
1.0	Opening remarks	A. Simmonds	The Chair welcomed members to the first meeting.	
2.0	Approval of Agenda	A. Simmonds	The agenda was circulated and approved.	Motion was duly moved and seconded
3.0	Approval of Minutes	A. Simmonds	The minutes of the meeting of June 26, 2013 were circulated and approved.	Motion was duly moved and seconded
4.0	Report from the Acting Dean	E. Hodnett	E. Hodnett provided an introduction of university governance, and highlighted the differences between governance and administration. An organizational chart of the Governing Council 2013-14 was also circulated for information. E Hodnett pointed out the importance of transparency in governance. Members agreed that governance documents including agendas and minutes should be posted on the Faculty website. However, reports	ACTION: T. Chan will arrange agendas and minutes of Faculty Council to be posted at the Faculty website.

			especially those with sensitive information should not be publicized.	
5.0	Reports of Committees			
i)	Admissions Committee	T. Chan (on behalf of F. Wynn)	<p>T. Chan provided a summary of admission statistics on the BScN and graduate programs. Refer to Appendix A for full report.</p> <p>A. Tourangeau suggested that details of committee reports could be circulated to members in advance. Only changing patterns or trends related to admission numbers/targets would have to be reported to Faculty Council.</p> <p>Confidential issues of reports were also discussed. It was suggested that reports could be uploaded in the shared portal for members to review.</p>	ACTION: T. Chan will post all reports submitted to Faculty Council at Sharepoint, and will work with the IT Office to ensure all Council members have access to Sharepoint.
ii)	Awards Committee	J. Macdonald	<p>J. Macdonald provided an update of the Awards Committee. She announced that the funding policy for doctoral students 2013-14 is available and will be sent to PHD students.</p> <p>Refer to Appendix B for full report.</p>	
iii)	Committee on Standing	P. Khan	<p>P. Khan presented on the role of the Committee on Standing and drew members' attention to the grading trends of undergraduate and graduate courses.</p> <p>Refer to Appendix C for full report.</p>	
iv)	Curriculum Committee	A. Simmonds	<p>A. Simmonds mentioned that Curriculum Committee had only met once this academic year and did not have items to report.</p>	
6.0	Report from Nursing Undergraduate Society	M. Dalmacio	<p>M. Dalmacio presented on the past and current events at NUS, and highlighted an upcoming major event, Nursing Games.</p>	

			Refer to Appendix D for full report.	
7.0	Report from Graduate Nursing Student Society	M. Saari	M. Saari highlighted student engagement and community building as the goals of GNSS this academic year. She also mentioned that student representation on GNSS increased (largest representation to date). Refer to Appendix E for full report.	
8.0	Announcements	A. Simmonds	There were no announcements. The meeting adjourned at 4:00 p.m.	
9.0	Next Meeting		February 26, 2013 (3 - 5 p.m.)	