



**MINUTES**

**MEETING OF THE FACULTY COUNCIL**

Wednesday, March 27, 2013

3:00 p.m. to 5:00 p.m. Room 208

**Present:** L. Rose (Chair); P. Khan (Vice-Chair); T. Chan (Secretary); S. Nelson (Dean); J. Angus; M. Barry; M. Blastorah; Z. Beekhoo; A. Bender; J. Boneng; E. Cambly; M. Dalmacio; K. Hardie; S. Johnston; D. Kirschbaum-Nitkin; D. Leung; K. Hardie; L. Korkola; J. Macdonald; R. Macgregor; M. McGillion; K. Metcalfe; S. Musclow; M. Parry; M. Puts; M. Saari; A. Simmonds; S. Song; H. Thomson; A. Tourangeau; K. Trip; K. Widger; F. Wynn

Item #	Agenda Item	Presenter	Discussion	Action/Motion
1.0	Opening remarks	L. Rose	The Chair welcomed members to the meeting.	
2.0	Approval of Agenda	L. Rose	The agenda was circulated and approved.	Motion was duly moved and seconded
3.0	Approval of Minutes	L. Rose	The minutes of the meeting of October 31, 2012 were circulated and approved.	Motion was duly moved and seconded
4.0	Items of Approval			
i)	Revised Faculty Council By-laws – Committee on Standing	L. Rose	Owing to the new grading practice policy, the Governing Council recommended the Faculty Council to revise the by-laws related to Committee on Standing. The revised by-laws proposed by the Executive Committee were circulated. Refer to <b>Appendix A</b> for details of the revision.	

			<p><b>MOTION #1:</b>  <b>THAT</b> the Faculty Council approve the revised Faculty Council bylaws regarding the Committee on Standing effective September 2013.</p>	<p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p>
ii)	Admission and Program Changes – Graduate Programs	A. Tourangeau	<p>A. Tourangeau presented a number of admission and program changes of the PhD program and the NP program approved by Curriculum Committee. Refer to <b>Appendix B</b> for full details.</p> <p><b>MOTION #2.1:</b>  <b>THAT</b> the Faculty Council approve the editorial change in admission requirements for the PhD program effective September 2013:</p> <p>Applicants must have a master’s degree or its equivalent in nursing or related field with at least a B+ standing from a recognized university.</p> <p><b>MOTION #2.2:</b>  <b>THAT</b> the Faculty Council approve the removal of the Flexible-Time PhD Option effective September 2013.</p> <p><b>MOTION #2.3:</b>  <b>THAT</b> the Faculty Council approve the 3-part components to achieve PhD candidacy effective September 2013.</p> <p><b>MOTION #2.4:</b>  <b>THAT</b> the Faculty Council approve the removal of the PhD departmental oral examination as a requirement of the PhD program effective September 2013.</p> <p><b>MOTION #2.5:</b>  <b>THAT</b> the Faculty Council approve NUR 1110Y must be taken alone in the final term of the NP Field of Study and only after completion of all other coursework and program requirements effective</p>	<p>Motion was duly moved and seconded  <b>MOTION CARRIED</b> with 1 abstention</p> <p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p> <p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p> <p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p> <p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p>

			<p>September 2013.</p> <p><b>MOTION #2.6:</b>  <b>THAT</b> the Faculty Council approve adding the following as part of the minimum admission requirements of the Master of Nursing, Master of Nursing (Nurse Practitioner Field) Concurrent Diploma in Anaesthesia Care, Post-Master of Nursing (Nurse Practitioner Field) Diploma in Anaesthesia Care, and Post-Master's Nurse Practitioner (PMNP) Diploma programs effective September 2013:</p> <p>Applicants must hold current registration as a Registered Nurse or equivalent.</p>	<p>Motion was duly moved and seconded  <b>MOTION CARRIED</b></p>
5.0	Report of Committees			
i)	Admissions Committee	F. Wynn	No item to report	
ii)	Awards Committee	M. Puts	M. Puts reported that awards review for BScN and MN entrance awards were underway. In-course awards would be determined later.	
iii)	Committee on Standing	P. Khan	No item to report	
iv)	Curriculum Committee	A. Tourangeau	No item to report	
6.0	Items for Discussion:			
i)	Co-curricular Record	S. Song	S. Song provided an overview of the Co-Curricular Record Project led by the Student Life Office and reported on the development of Co-Curricular Record (CCR) at the Faculty. A Faculty CCR Committee was formed to assess what kinds of co-curricular activities should be recorded.	

			Council members acknowledged that CCR could be useful for students' admission and job applications. It would also help faculty to prepare award nominations and references for students.	
ii)	Illness Policy	F. Wynn	<p>Owing to the increasing concerns regarding students' absences in undergraduate clinical practice, F. Wynn raised the discussion on how to manage clinical attendance more effectively.</p> <p>Council members discussed the challenges of documenting missing clinical hours particularly for clinical placements.</p> <p>Council members unanimously agreed that it is important to have a policy on attendance of undergraduate clinical practice.</p>	
7.0	Report from the Dean	S. Nelson	<p>Advancement S. Nelson reported the Assistant Dean, Advancement was appointed. The Development Office would focus on fundraising for student support and research.</p> <p>NCLEX 2015 S. Nelson indicated that the 2013 BScN Cohort would be first impacted by the NCLEX exam to be launched in 2015. A working group will be formed to discuss how to prepare students for the exam.</p>	
8.0	Report from Nursing Undergraduate Society	J. Boneng	<p>J. Boneng reported on the success of the Globally Interested Nurses: Annual Conference; introduced M. Dalmacio, the newly elected incoming NUS President to Council members; and announced a number of future events. She also mentioned that NUS would be developing its own website.</p> <p>Refer to <b>Appendix C</b> for full report.</p>	
9.0	Report from Graduate Nursing Student Society	M. Saari	M. Saari reported on the goals of GNSS for 2012-13, past accomplishments; the elections, and some	

			<p>upcoming activities. A GNSS organization structure was also circulated for members' information.</p> <p>Refer to <b>Appendix D</b> for full report.</p>	
10.0	Announcements	T. Chan	<p>The 2013 Gordon Cressy Awards ceremony would take place on April 29<sup>th</sup>.</p> <p>The 2013 Arbor Award nomination process would be open until May 10.</p> <p>The 2013 Alumni Awards nomination would be open until April 16.</p> <p>Nursing Week 2013 Special Discussion, "The good, the bad, and the political – uncovering national and international trends" would be held on May 7.</p>	
11.0	Next Meeting		The meeting adjourned at 5:00 p.m.	