



THREE COMPONENT REQUIREMENTS FOR CANDIDACY (for PhD Students Starting September 2013 and on)

Each of these three components is required to achieve candidacy. Failure in any of these components will result in a recommendation to SGS that a student's registration in the PhD program be terminated.

Part 1: Successful completion of ALL REQUIRED courses by end of 2nd year in the program

- The student must successfully complete a minimum of 3 full course equivalents (FCE) that include:
 - PhD Seminar (1.0 course equivalent)
 - Field of Study Course (0.5 FCE) that includes one of the following: NUR 1085 (for students in the critical perspectives in health and healthcare field of study), NUR 1086 (for students in the Nursing Health Systems field of study), or NUR 1087 (for students in the ECHO field of study)
 - At least one "method" course (0.5 FCE) relevant to the field of study and to the dissertation plans
 - At least one course (0.5 FCE) related to the substantive area of the field of study and thesis plans
 - The fifth required course (0.5 FCE) may be either a method or substantive area course as determined by the student and the supervisory committee.
- The student must attain a minimum average standing at the B+ level for required courses.
- If the student does not successfully complete the 5 required courses (3.0 FCE) with a minimum average at the B+ level by the end of the 2nd year, the faculty will normally recommend to SGS that the student's registration in the PhD program be terminated.

Part 2: Successful completion of the Literature Review Paper

- The literature review paper topic as well as type and format of the literature review paper must be approved by the supervisor (with signed documentation by the student and supervisor) by April 30th of the 1st year. This agreement should specify the problem statement, the format / type of literature review that is appropriate to the field of study, and to the scholarly traditions within which the student's research is situated.
- The literature review paper must be submitted by September 15th of the second year. The submitted literature review paper will be formally reviewed and evaluated by the

supervisor and at least one additional thesis committee member. Written and verbal feedback about the submitted literature review paper will be provided to the student at a supervisory committee meeting. For the literature review paper to be considered a 'pass', both faculty assessments of the literature review paper must be at the successful completion or 'pass' level. If both examinations are considered 'pass', the student may receive either a satisfactory or excellent rating at their supervisory committee meeting. If one or both paper reviews are rated unsatisfactory or 'not pass' then the student receives an 'unsatisfactory' rating at the supervisory committee meeting.

- If the student does not successfully complete the literature review paper first submitted, the student will have one additional opportunity to revise and re-write the literature review paper, based on the feedback received at the supervisory committee. The student must re-submit the revised literature review paper by December 1st of the 2nd year. This revised literature review must be formally evaluated by the supervisor and one other thesis committee member (normally the same committee member who completed the assessment of the original literature review paper). The student will receive feedback about the revised literature review paper at a supervisory committee meeting. For the literature review to be considered a 'pass', both faculty assessments of the literature review must be at the 'pass' level. If both reviews are considered 'pass', the student may receive either a satisfactory or excellent rating at their supervisory committee meeting. If one or both reviews are rated 'failure / not pass' then the student receives an 'unsatisfactory' rating at the supervisory committee meeting.
- If the student does not successfully complete the literature review paper on the second attempt, the faculty will normally recommend to SGS that the student's registration in the PhD program be terminated.

Part 3: Successful defense of the Thesis Proposal normally by end of 2nd year

- Students are normally expected to defend their thesis proposal by the end of the second year of their program. Students must successfully defend their thesis proposal no later than the end of the 3rd year. The format of the proposal will be similar to that of a modified tri-council grant application. Assessment of the thesis proposal consists of both the written proposal and the oral defense of the proposal. Students who do not successfully defend the proposal after the first attempt may have one additional opportunity to successfully present and defend the written proposal and this must be accomplished before the end of the 3rd year of the program.
- If the student does not successfully defend the thesis proposal by the end of the 3rd year (including a second attempt, if required), the faculty will recommend to SGS that the student's registration in the PhD program be terminated.

Additional PhD Program Information

1. NUR 1081 - PhD Seminar is a 1.0 FCE but that will be delivered over two terms (fall and winter terms) in the first year of the student's program.

Note: NUR 1081 be scheduled as a 2-3 hour course block on a specific day throughout both terms. There will be identified methods of student evaluation [pass/fail] within the course. PhD Research Event participation is included as a mandatory component of this course.

2. PhD students must have one supervisory committee meeting by April 30th of the first year of the program, particularly to focus on development of the required literature review paper.
3. Both the traditional thesis format and thesis by publication / manuscript format be options for PhD student theses. However, the student and the supervisory committee members must agree on the thesis format.
4. Notations for each PhD student will be entered on ROSI related to successful and unsuccessful completion of each of the three component requirements for candidacy, including successful and unsuccessful first attempts and successful and unsuccessful second attempts. In the event that a student's registration is terminated because of failure in any of the three components required to achieve candidacy, the reason(s) for termination must be recorded on the transcript.