NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP
Summer 2015

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Practicum Placements
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Blackboard Posting: http://portal.utoronto.ca

Class Dates: Tuesdays from 1-4pm: April 21st, May 5th, May 19th, June 2nd, & June 9th, AND June 23rd (12-5pm) – Note: A few class sections are combined and there is a special time for the final class.

Location of Class: Doris Howell section – HS270
Kimberley Widger section - HS106

Prerequisites: Nursing 1072 MUST be taken in the final term of the MN program. All other MN courses are completed prior to Nursing 1072.

Course Weighting: This course is evaluated as one course and includes 170 practicum hours of Advanced Nursing Practice Scholarship. The course grade is pass/fail. This course is not included in GPA calculation.
COURSE DESCRIPTION

Nursing 1072 provides learners who are in the FINAL term of their MN program with opportunities to integrate previous learning and continue the analysis, synthesis and integration of advanced theoretical principles and concepts related to advanced nursing practice. According to the Canadian Nurses Association (2008, p. 9), “advanced nursing practice is an umbrella term describing an advanced level of clinical nursing practice that maximizes the use of graduate educational preparation, in-depth nursing knowledge and expertise in meeting the health needs of individuals, families, groups, communities and populations”. The Canadian Nurses Association (CNA) has identified core competencies required of advanced practice nurses in the document 'Advanced Nursing Practice: A National Framework' (CNA, 2008). This course specifically provides you with opportunities to further develop and establish your knowledge, skills, and judgment related to CNA categories of competencies: clinical, leadership, research and consultation and collaboration. Which competencies you focus on is dependent on your field of study in the MN program and your future goals. You MUST be very familiar with this framework. Advanced nursing practice involves analysing and synthesizing knowledge; understanding, interpreting and applying nursing theory and research; and developing and advancing nursing knowledge and the profession as a whole” (CNA, 2008, p. 10). In this course, learners activate, build, and refine the knowledge and skills that are consistent with the core competencies as outlined in the framework including clinician, researcher, leader, and consultant/collaborator. Learners are expected to integrate knowledge from previous course work as well as current readings.

Nursing takes place in a variety of settings and contexts, including, but not limited to, hospitals, communities, clinics, and educational settings. Scholarship in advanced practice is not confined to any one role or setting. Scholarship is an attribute of the advanced practice of nurse clinicians, educators, administrators/ managers, and researchers. Thus, Nursing 1072 is completed in a variety of settings to allow options and selection of a focus for scholarship in practice that builds on the foundation of completed course work and professional experiences. These foci include clinical, education, management / administration, and research, including knowledge translation. Learners have options to pursue practicum placements in any of the following settings: acute care hospitals, the community, long-term care, complex continuing care, or colleges / universities. The practicum placement should align with the individual student’s learning goals, completed course work, and future career goals. Course participation consolidates learner development as an advanced practice nurse.

Throughout Nursing 1072, learners engage in the following:

- a formal guiding relationship with an advanced practice nurse preceptor
- demonstration of advanced nursing practice competencies (CNA, 2008)
- actively participation within a community of learners to understand and integrate advanced practice nurse competencies.

Course Objectives

Upon completion of the course, the learner will be able to:

1. Access, appraise, and judiciously apply research and a wide range of nursing and related theoretical knowledge to guide advanced nursing practice as outlined by the Canadian Nurses Association (2008).
2. Identify the scope of advanced nursing practice roles and understand the advanced nursing practice role within the context of interprofessional practice.

3. Systematically identify issues and factors that facilitate and constrain accomplishment of advanced nursing practice objectives and/or interventions to support client and healthcare system outcomes.

4. Articulate key challenges and strategies for advanced practice nurses to promote scholarship in health care, education, and/or policy settings.

5. Communicate professional contributions and scholarly work through formal presentations.

The course objectives will be met through the following strategies:
- development of a guiding / preceptor relationship with a masters (minimum) prepared nurse
- engagement in advanced nursing practice
- active participation within a community of advanced nursing practice learners during seminars
- completion of assessment / evaluation requirements for the course.

Course Format
Nursing 1072 includes both a seminar and practicum component which provides students with opportunities to integrate theory and research into their advanced nursing practice.

Seminar Component: Course members will interact regularly over 10 weeks: in class for five 3-hour seminars plus a final 5-hour class on the last day of the course which includes a poster presentation and completion of course assessments / evaluations. Attendance at all seminars is compulsory.

Practicum Component: The advanced nursing practice practicum is completed with support of a graduate prepared preceptor for approximately 17-19 hours per week (over a 9 to 10-week period) for a minimum total of 170 hours (usually all on the practicum agency site or at other related planned learning activities). Practicum hours should be completed by the end of course week 10, though the end of week 9 is preferred. The practicum placement should be carefully chosen to support integration of previous learning during the MN program and in consideration of future career goals. Securing a supportive, advanced practice nurse preceptor who is committed to guiding the learner into the role of advanced practice nurse is essential in this course. Learners must have their formal learning contract approved by both the preceptor and the faculty course leader. Initial learning objectives will be developed prior to the start of the practicum and these will be revised and then confirmed by the preceptor and faculty course leader by the third week of the course.
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<tr>
<th>Week</th>
<th>Date</th>
<th>Practicum and / or Seminar Topic</th>
<th>Faculty/Location</th>
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| 1    | April 21 | **PRACTICUM & SEMINAR:** Introductions & overview of course and the APN role; review learning contract plans; introduction to Link Health Pro (LHP)  
**ACTION ITEM:**  
Draft Learning Contract due at beginning of class for review with peers. | Doris Howell section- HS270  
Kim Widger section- HS 106  
At 3pm, all sections will meet in HS106 |
| 3    | May 5    | **PRACTICUM & SEMINAR:** Collaboration and consultation in the APN role  
**ACTION ITEM:**  
Final Learning Contract due at beginning of class. Faculty will give feedback by Friday, May 8th prior to transcribing onto LHP | Doris Howell section- HS270  
Kim Widger section- HS 106 |
| 5    | May 19   | **PRACTICUM & SEMINAR:** Research and the APN role  
**ACTION ITEMS:**  
1) Practice Paper due at beginning of class (post in turnitin.com before class)  
2) 1st Practice Scholarship Log (weeks 1-4) due at beginning of class  
3) Mid-term self and preceptor assessments due Thursday, May 21st at 5pm (via LHP) | Doris Howell section- HS270  
Kim Widger section- HS 106 |
| 7    | June 2   | **PRACTICUM & SEMINAR:** APN role Panel Discussion  
**ACTION ITEMS:**  
1) Consult with preceptors about draft abstract.  
2) Draft abstract due Thursday, June 4th at noon. | Both sections in HS106 |
| 8    | June 9   | **PRACTICUM & SEMINAR:** Leadership and the APN role;  
**ACTION ITEMS:**  
1) DRAFT final self-assessment of practicum and post on LHP by end of week for preceptor’s review  
2) Peer review of poster abstracts  
3) Final abstracts due Thursday, June 11th at noon | Doris Howell section- HS270  
Kim Widger section- HS 106 |
| 9    | June 16  | **PRACTICUM:** Final week of practicum placement experience  
**ACTION ITEMS:**  
1) Meet with preceptor to review DRAFT self-assessment and ask preceptors to do evaluations via LHP  
2) Self-assessment and preceptor assessment of learner  
SUBMITTED to LHP by Friday, June 19th at 12 noon  
3) Complete Practicum Setting AND Preceptor Evaluation on LHP  
4) 2nd Practice Scholarship log submitted via email to Faculty on Friday, June 19th at 12 noon (weeks 5-9) & plan for outstanding hours, if needed. (Preceptor signs first page - bring to last class)  
5) Complete and print posters | Faculty and Students from both sections, and Guest Reviewers  
Lobby, Bahen Centre for Information Technology, 40 St. George Street |
| 10   | June 23  | **LAST CLASS:** Poster presentation at Advanced Nursing Practice Symposium  
**SCHEDULE:**  
Students secure poster on Poster Board (12-1pm)  
Poster Judging & Viewing (1:00- 3:00 pm)  
Students remove posters (3:00 – 3:30 pm)  
Final Learner Evaluation with Faculty (3:30pm – 5pm)  
**ACTION ITEM:** All outstanding practicum hours must be completed by end of this week. | Faculty and Students from both sections, and Guest Reviewers  
Lobby, Bahen Centre for Information Technology, 40 St. George Street |
GUIDING QUESTIONS AND REQUIRED READINGS

Students are expected to gather knowledge and evidence required to support and enhance their particular area of advanced nursing practice and related issues.

**Week 1: Introductions & Overview of Course and the APN Roles**
1. What is advanced nursing practice?
2. What am I expecting from this course / practicum?

Bryant-Lukosius, D. et al. (2010). The clinical nurse specialist role in Canada. Nursing Leadership, 23(Special Issue), 140-166.

Practical resources for developing and refining SMART objectives:
[http://www.iom.edu/About-IOM/Making-a-Difference/Community-Outreach/Smart-Bites-Toolkit/~media/17F1CD0E451449538025EBFE5B1441D3.pdf](http://www.iom.edu/About-IOM/Making-a-Difference/Community-Outreach/Smart-Bites-Toolkit/~media/17F1CD0E451449538025EBFE5B1441D3.pdf)

**Week 3: Collaboration and Consultation in the APN Role**
1. How is interprofessional collaboration evident/ not evident in your practicum setting?
2. What are some barriers or promoters of interprofessional practice in your setting?
3. What APN scholarship from your practicum will you focus on in your abstract and poster?

Nice to read:

Abstract and poster development:

‘How To’ resources for developing posters:
http://www.swarthmore.edu/NatSci/cpurrin1/posteradvice.htm - presents an overview, software, layout, examples of posters, section headings, tips

Week 5: Research and the APN Role
1. What APN behaviours and related APN (CNA, 2008) competencies have you performed in your practicum?
2. How is evidence-based practice demonstrated or not demonstrated in your practicum setting?
3. What research evidence or theoretical knowledge are you accessing, evaluating and using in your advanced nursing practice practicum?


Nice to read:
Week 7: APN Role Panel Discussion

1. What are your impressions of the role and role challenges experienced by your advanced practice nurse preceptor (from the panel presentation and your clinical practicum)?
2. What is the role of the APN from the perspectives of other heath team members?


Week 8: Leadership and the APN role

1. What are the components of the leadership competency?
2. What have you observed are effective and ineffective leadership styles/behaviours in your setting?
3. How will you prepare your abstract and poster for the APN Symposium?


EVALUATION / ASSESSMENT METHODS

There are five sources of assessment / evaluation in this course. **To receive a pass credit for Nursing 1072, you must achieve a pass grade in all five course components identified below.** The five course assessment / evaluation components are graded individually as pass/fail and all components must be successfully completed to achieve a pass in the course. The faculty member is responsible for assigning the pass/fail grade for all five components of the course. Failure to meet expectations in any one of the course assessment / evaluation components, including advanced nursing practice scholarship in the practicum, results in a fail grade. These five components include:

1. Submission of two practice scholarship logs (submitted weeks 5 and 9) that demonstrate and describe learner performance of advanced nursing practice related to accomplishment of approved learning objectives for the practicum experience
2. Active participation in seminar discussions.
3. Completion of an APN – Practice paper (due week 5) about student application of knowledge and skills related to CNA competencies of APNs.
4. Submission of an abstract in response to the call for abstracts that meets criteria specified in the call (final abstract due week 8).
5. Successful presentation of a poster presentation during the Advanced Nursing Practice Symposium to the class, preceptors, and invited guests (in week 10).

**Demonstration of Advanced Nursing Practice Scholarship (Weeks 1-10)**

Learners are expected to spend approximately 19 hours per week [over weeks 1 through 10, though by the end of week 9 is preferred, for a total of 170 on-site practicum placement hours] in the practice setting. Learners MUST submit practice scholarship logs that are signed by their preceptor (twice during the course) as evidence of the completion of their practicum hours (due weeks 5 and 9). Successful completion of an approved learning contract is required to complete the course. Learners complete a self-assessment / evaluation of the learning experience, guided by the standards of practice for advanced nursing practice (CNA, 2008). **Preceptors** will assess learners in relation to completion of the learning contract objectives at mid-term and at end of term. The final pass/fail grade will be determined by the teaching faculty member.

**Preparation for Advanced Nursing Practice Scholarship within Practicum**

Criteria for selecting a practice placement and the process involved are outlined on-line at [www.nursing.utoronto.ca/students/clinical](http://www.nursing.utoronto.ca/students/clinical). Learners may ONLY begin their practice hours once ALL the following three conditions have been met:

- **after the introductory class (April 21, 2015)**
- **after securing faculty review of the DRAFT learning contract (during class April 21, 2015)**
- **after the Graduate Placement Coordinator (Kathy Trip) and Clinical Placement Office (Sharon Lee) confirm that all documents have been received and has deemed the student to be eligible to begin practice.**

**Your Learning Contract**

Each learner is responsible for developing a learning contract with guidance from the preceptor and the course faculty. A template for the learning contract is attached at the back of this course outline. The learning contract must be discussed with the preceptor and approved by the course faculty by week 3. The learning contract will outline key learning objectives (usually 3-5 [maximum] objectives) guiding
their advanced nursing practice experience. The objectives are developed in conjunction with the preceptor who will use these and the core course practice scholarship competencies to assess the student. Each objective must be linked to one or more areas of advanced nursing practice competencies identified in the framework for advanced nursing practice (CNA, 2008). The learning contract details activities (including strategies and resources) for achieving objectives, achievement indicators, and timelines for completion. The DRAFT contract MUST be brought to Week 1 class and a confirmed learning contract MUST be submitted to the course faculty at the beginning of Week 3 class. There will be an opportunity to discuss DRAFT learning plans in the first class. Please note that learners are expected to have talked with their preceptor at least once prior to the first class of Nursing 1072 to discuss expectations of their roles and to explore how the student may contribute to a project relevant to a new or ongoing project in their clinical placement.

Advanced Nursing Practice Scholarship Placement Expectations
All learners are expected to meet regularly with their preceptors throughout the term during work hours for advanced practice preceptors (Monday to Friday) and should expect to spend a majority of their time in the practice setting (with their preceptors or in other planned practicum activities) to ensure that they maximize learning about the advanced practice nurse role, expectations, and challenges. Learners MUST complete a self-assessment of the learning experience in relation to the objectives outlined in their learning contracts. Preceptors will assess learner’s completion of the learning contract relative to advanced nursing practice core competencies.

During the practicum, learners are expected to contribute to their practicum agency through a negotiated, mutually satisfying, scholarly focus that will be articulated in poster format in week 10. The scholarly focus must be completed within the placement experience of 170 hours and may take the form of a negotiated project OR active planning and delivery in teaching / learning interventions for staff or patients / families OR working with nursing staff and other expert health care team members to ensure that excellent nursing care is planned, provided, and evaluated. All practice scholarship must concentrate on some aspect of the advanced nursing practice role.

COURSE DUE DATES:

- Draft learning contract (objectives, activities, achievement indicators, and timeline): Week 1
- Final learning contract (objectives, activities, achievement indicators, and timeline): Week 3
- 1st practice scholarship log (for weeks 1 to 4): Week 5
- Advanced Practice Nurse – Practice paper: Week 5
- Mid-term self and preceptor assessments: Week 5
- Final symposium abstract: Week 8
- 2nd practice scholarship log (for weeks 5 to 9): Week 9 (if outstanding hours, a third practice scholarship log is required for Week 10)
- End of course self-assessment and preceptor assessment of student: Week 9
- Poster presentation: Week 10

Assessment Using Link Health Pro (LHP)
Link Health Pro (LHP) will be utilized by learners and preceptors to complete mid-term and final practicum assessments. There are two formal assessment periods in Nursing 1072: mid-term (week 5) and final assessment (week 9). The procedure for student self-assessment and preceptor assessment of students at both periods of time should be the following (at a minimum):
1. Student uses self-reflection and previous preceptor and other health team member feedback to complete self-assessment in Link Health Pro related to accomplishment of practicum learning objectives, communication skills, and engaging in evidence based practice.

2. Student shares self-assessment with preceptor and meets with preceptor formally to discuss progress and self-assessment. (Student self-assessment is easily printed from LHP by the student to guide these discussions).

3. Student submits self-assessment through Link Health Pro.

4. Preceptor completes and submits student assessment through LHP.

5. Faculty reviews student self-assessment and preceptor assessment and follows up, as needed, with student and preceptor.

Student self and preceptor assessments of students must be submitted through LHP. If a preceptor is unable to complete and submit student assessments through LHP, arrangements may be made to complete paper versions of the student assessment.

Two additional assessments should be completed at the end of the term on LHP by Nursing 1072 students:

1. Practicum setting evaluation
2. Preceptor evaluation.

Both these assessments are very important to determine the appropriateness and effectiveness of practicum placements and preceptors. These evaluations are NOT released directly to preceptors until there is at least 5 assessments of the preceptor (to promote student anonymity).

Active Participation and Leadership in Seminars (Weeks 1, 3, 5, 7, 8, and 10)
Throughout the practicum experience, learners are expected to share aspects of the practicum in seminar discussions. At the completion of the practicum, students will be expected to evaluate the degree to which they were able to meet their learning objectives.

Attendance at all seminars is mandatory and is part of the professional behavioral of a learner in the Master of Nursing program. Participation is defined by open dialogue regarding class issues/topics, meeting all deadlines for class assignments, and facilitating equity of discussion among all class members during a seminar class.

Advanced Practice Nurse - Practice Paper (Due week 5) (Pass/Fail)
This scholarly paper focuses on the student’s application of knowledge and skills used in the practicum experience in relation to the Canadian Nurses Association (2008) competencies of Advanced Practice Nurses.

Students must describe the evidence / theory that has guided their advanced nursing practice in this practicum (evidence / theory based practice). Students must also address how one other area of APN competence (as per CNA, 2008) was applied in the practicum (e.g., leadership, collaboration and communication, clinical).

The paper must include:
- A brief introduction to the practicum setting and a clear statement of your focus for the practicum (your project) and the rationale based on needs of the setting
- Critical analysis and synthesis of the key research and theoretical sources / references (demonstration of your evidence based practice knowledge and skill- the research competency) informing your project
- Description of how at least one other APN area of competence is/ will be applied to the project
- Summary of key learning and insights that will guide your project

The paper must be **NO LONGER THAN 1750 words or 7 pages** (including text, headings, and reference citations within text). Title page and references are not included in the word count. Paper must be formatted according to APA 6th Edition, using 12 point font, and be double spaced. A hard copy MUST be submitted in class on the due date and **MUST** be first submitted to turnitin.com. Learners are welcome to write from a subjective perspective or use a more formal objective perspective as long as there is clear evidence of critical analysis and integration of theory and research in the paper.

**Abstract Submission (Due Thursday of the week 8, after receiving peer review in class) (Pass/Fail)**
Learners will be provided with an Advanced Nursing Practice Symposium “Call for Abstracts” in class Week 6 (and attached at back of this course outline) that will guide their development of an abstract (maximum 300 words) for the poster presentation at the Advanced Practice Nursing Symposium in the final class week. Learners will prepare and submit an abstract in response to the Call for Abstracts. Abstracts will be reviewed by peers and faculty. Learners will receive a pass/fail grade and feedback that will be useful when developing their poster. The Call for Abstracts will be presented in class in weeks 5 and 7. After peer review in class week 8, learners will have the opportunity to revise their abstract and e-mail the abstract to the faculty member by the Thursday of Week 8 for inclusion in the abstract booklet for the Advanced Practice Nursing Symposium.

**Poster Presentation: Advanced Nursing Practice Symposium (Completed Week 10) (Pass/Fail)**
Learners will prepare and present a poster during the final class – Advanced Nursing Practice Symposium - that highlights their practice scholarship during their Nursing 1072 practicum. Judges will be present during the poster presentation to pose scholarly questions to presenters and to provide feedback. Posters may take the form of one large poster or they may be 6-8 printed power point slides. Learners will be provided with clear instructions following acceptance of their abstracts. Preceptors, peers, and other learners in the graduate program will be invited to attend the poster presentation. **Learners are reminded that they may not publish their findings or present their poster outside of their practicum setting and the poster symposium, if it reports upon any data collected without prior ethical review being completed at the University of Toronto and the practicum setting.**

**Course Communication**
Please ensure that you have an active “your.name@mail.utoronto.ca” email address as this is the only one to which faculty will correspond throughout this course. If your contact information changes, please notify the Faculty immediately and update your contact information in Blackboard and on ROSI. Blackboard will be used to post the course outline / syllabus and to post important announcements. Please check the course Blackboard site for this course several times each week.
IMPORTANT UNIVERSITY AND FACULTY POLICIES

Grading of Written Papers
All written assignments are subject to the grading regulations as outlined in the Lawrence S. Bloomberg Faculty of Nursing calendar under Guidelines for the Submission of Written Assignments. Please note that learners who are not able to complete assignments will have their practice scholarship interrupted until assignments are completed.

Submission of Assignments
On the due date, please submit your paper in class to your faculty member at the beginning of class and submit an electronic copy to turnitin.com prior to handing in the hard copy. Your paper will NOT be evaluated until it is submitted to turnitin.com. The unique class ID and password will be provided on a message within Blackboard and/or in class.

Plagiarism & Academic Honesty
Normally, students will be required to submit their course essays to Turnitin.com for a review of textual similarity and detection of possible plagiarism. In doing so, students will allow their essays to be included as source documents in the Turnitin.com reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the University's use of the Turnitin.com service are described on the Turnitin.com web site. Students do have the option of handing in all their rough drafts and notes of their paper if they are opposed using to Turnitin. These students should approach faculty in advance.

Academic Offenses (from the Code of Behaviour on Academic Matters, 1995)
It shall be an offence for a student knowingly:
(a) to forge or in any other way alter or falsify any document or evidence required by the University, or to utter, circulate or make use of any such forged, altered or falsified document, whether the record be in print or electronic form;
(b) to use or possess an unauthorized aid or aids or obtain unauthorized assistance in any academic examination or term test or in connection with any other form of academic work;
(c) to personate another person, or to have another person personate, at any academic examination or term test or in connection with any other form of academic work;
(d) to represent as one’s own any idea or expression of an idea or work of another in any academic examination or term test or in connection with any other form of academic work, i.e. to commit plagiarism (for a more detailed account of plagiarism, see Appendix "A");
(e) to submit, without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course or program of study in the University or elsewhere;
(f) to submit any academic work containing a purported statement of fact or reference to a source which has been concocted. (Code of Behaviour on Academic Matters, 1995)

AccessAbility Statement
Students with diverse learning styles and needs are welcomed in this course. In particular, if you have a disability/health consideration that may require accommodations, please contact the AccessAbility Services Office as soon as possible. The St. George Campus AccessAbility Services staff (located in Robarts Library, First Floor) are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations (416)978-8060 or disability.services@utoronto.ca.
**Student Evaluation of Courses**
Student evaluation of courses is an essential component of our educational programs at the Lawrence S. Bloomberg Faculty of Nursing. Student feedback enables us to continue to improve our teaching effectiveness to enhance student learning.

The Lawrence S. Bloomberg Faculty of Nursing participates in the University of Toronto’s centralized ‘Student Evaluation of Courses’ system. Towards the end of this course, you will receive an email inviting you to complete an online evaluation of this course. The email will provide you with the specific information and links needed to access and complete course evaluation. Your ratings and comments will be anonymous but will be aggregated for summary across course evaluations. Summarized course evaluations will be made available within the faculty and university community. For more information about the University of Toronto policy about student evaluation of courses, please refer to the following website:
http://www.governingcouncil.utoronto.ca/policies/Policy_Student_Evaluation_of_Teaching_in_Courses.htm
NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP

PRECEPTOR ROLE GUIDELINES

Preceptor roles include those of a coach, teacher, facilitator, resource person, and assessor / evaluator. Preceptor competencies include:

A) Collaboration
B) Facilitation of Learning
C) Professional Expertise
D) Knowledge of the Setting

For detailed information please review the CNA web site: http://www2.cna-aiic.ca/CNA/documents/pdf/publications/ANP_National_Framework_e.pdf.

Prior to the Beginning of the Practicum

- Meet with the learner to discuss the planned experience
- Review the learning plan contract with the learner
- Assist the learner to identify strategies for achieving learning objectives, timelines, and methods of assessment / evaluation for achievement

During the Practicum

- Facilitate learner's introduction to the practicum setting
- Act as an expert and role model sharing experiences and knowledge.
- Introduce the learner to advanced nursing practice roles in action
- Provide student supervision and consultation throughout the practicum experience within the context of a formal guiding preceptor relationship
- Meet with the learner regularly throughout the term to discuss progress towards achievement of learning objectives identified in their learning plan contract
- Provide learner with feedback on leadership development in their area of practice scholarship (including clinical, education, research, or administration, as relevant)
- Complete a formal mid-term assessment of student performance at week 5 and submit this through the Link Health Pro (LHP) software system. **** please see below procedure for assessment****
- Inform the course faculty immediately of any problems arising from the learner placement and negotiate with the learner and faculty to secure learning outcome
At End of Practicum

- Review the learning plan contract/objectives with the learner to determine if successfully achieved
- Discuss assessment / evaluation of performance with the student and complete the final learner assessment on the LHP system.
- Discuss assessment of student performance with the Faculty member if necessary

Student Assessment Procedure

LHP will be used by learners and preceptors to complete mid-term and practicum final assessments. There are two formal assessment periods in Nursing 1072: mid-term (week 5) and final assessment (week 9). The procedure for student self-assessment and preceptor assessment of students at both periods of time should be the following (at a minimum):

1. Student uses self-reflection and previous preceptor and other health team member feedback to complete self-assessment related to accomplishment of practicum learning objectives, communication skills, and engaging in evidence based practice (DRAFT developed in LHP).
2. Student shares self-assessment with preceptor and meets with preceptor formally to discuss progress and self-assessment. (Student self-assessment is easily printed from LHP by the student to guide these discussions.)
3. Student submits self-assessment through LHP.
4. Preceptor completes student assessment (same as did student) and submits this into LHP.
5. Course faculty reviews student self-assessment and preceptor assessment and follows up, as needed, with student and preceptor.

It is preferable that student self and preceptor assessments be submitted through LHP. Student self-assessments MUST be submitted through LHP. If a preceptor is unable to complete and submit student assessments through LHP, arrangements may be made to complete paper versions of the student assessment / evaluation.
LEARNER ROLES AND RESPONSIBILITIES

The learner role is to engage in a formal relationship with the preceptor and develop knowledge and practice experience in preparation for a career as an advanced practice nurse.

Responsibilities Before Beginning Practicum

- Analyze and determine what he/she wants to gain from the experience.
- Arrange, with the support of the Clinical Coordinator, a preceptor with graduate preparation.
- Submit/update a complete Health form to the Graduate Department of Nursing Science

During the Practicum

- Develop a learning plan contract approved by the course faculty.
- Discuss the learning plan with the preceptor.
- Discuss with the preceptor reciprocal expectations and devise a schedule of activities to meet learning objectives.
- Seek supervision and feedback from the preceptor on an on-going basis.
- Perform within the administrative framework of the practice facility.
- Achieve learning objectives.
- Maintain professionalism throughout the practice scholarship practicum
- Share learning within the course “community of learners” through class discussions and on-line postings.
- Complete all course requirements, including assessment procedures.

After Completion of the Practicum

- Discuss learner self-assessment / evaluation with the preceptor.
- Review the learning plan contract with the preceptor to determine if it has been successfully achieved.
- Bring all documentation to the course faculty member as requested.
Learner Name: ______________________________

Faculty Name: ______________________________

Preceptor Name: ____________________________

Practicum Setting: ____________________________

Week 1 Dates worked = ___________________ Hours worked = ______
Week 2 Dates worked = ___________________ Hours worked = ______
Week 3 Dates worked = ___________________ Hours worked = ______
Week 4 Dates worked = ___________________ Hours worked = ______
Total practicum hours completed weeks 1 through 4 = _______hrs

Preceptor Signature: ___________________________ Date: ____________________

Learner Signature: _____________________________ Date: ____________________

Highlights of Weekly Learning Activities:
Completion of learning activities and summary of what was learned that week.
  Week 1: attach typed description (maximum 100 words)
  Week 2: attach typed description (maximum 100 words)
  Week 3: attach typed description (maximum 100 words)
  Week 4: attach typed description (maximum 100 words)

* Please complete and return to Faculty with Advanced Practice Nurse – Practice Paper*

* At the beginning of week 5, you MUST also complete a mid-term self-assessment that is submitted through LHP. This self-assessment MUST be formally discussed with your preceptor in the beginning of week 4. After formal discussion with you, your preceptor must also complete a mid-term assessment of your performance and submit it through LHP in week 5.
NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP

PRACTICE SCHOLARSHIP LOG: Weeks 5-10

Learner Name: ________________________________

Faculty Name: ________________________________

Preceptor Name: ______________________________

Practicum Setting: ______________________________

Week 5 Dates worked= __________________________ Hours worked = ______

Week 6 Dates worked= __________________________ Hours worked = ______

Week 7 Dates worked= __________________________ Hours worked = ______

Week 8 Dates worked= __________________________ Hours worked = ______

Week 9 Dates worked= __________________________ Hours worked = ______

(Week 10 Dates worked= __________________________ Hours worked = ______)

Total practicum hours completed weeks 5 to 9 (or 10) = __________

Total practicum hours completed in course: __________

Preceptor Signature: ____________________________ Date: __________________

Learner Signature: ______________________________ Date: __________________

* Please complete and return to Faculty in Week 10 (final class)*

Highlights of Weekly Learning Activities

- Week 5: attach typed description (maximum 100 words)
- Week 6: attach typed description (maximum 100 words)
- Week 7: attach typed description (maximum 100 words)
- Week 8: attach typed description (maximum 100 words)
- Week 9: attach typed description (maximum 100 words)
- (If needed, week 10: attach typed description (maximum 100 words)
NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP

MID-TERM PRACTICUM ASSESSMENT (completed on LHP)

LEARNER NAME: ____________________________

PRECEPTOR NAME: ____________________________

PRACTICUM SETTING: __________________________

<table>
<thead>
<tr>
<th>COMPETENCE AREA</th>
<th>LEARNING OBJECTIVE # 1:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Achievement Indicators</td>
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<tr>
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<td>LEARNING OBJECTIVE # 2:</td>
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### COMMUNICATION COMPETENCE

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<th>Achievement Indicators</th>
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<th>Meets Expectations</th>
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<tbody>
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### EVIDENCE BASED PRACTICE

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### OVERALL ASSESSMENT

| | Unsatisfactory | Below Expectations | Meets Expectations | Above Expectations | Outstanding | Not Assessed |
| |                |                    |                    |                    |             |              |
| Overall rating of student performance.                                                |                |                    |                    |                    |             |              |
ADDITIONAL COMMENTS / PLANS FOR SUCCESS:

Date: _____________ LEARNER SIGNATURE: ________________________

Date: _____________ PRECEPTOR SIGNATURE: ________________________
**LEARNER NAME:** ____________________________

**PRECEPTOR NAME:** ____________________________

**PRACTICUM SETTING:** __________________________

### ASSESSMENT CRITERIA

- **Unsatisfactory** - consistently performs below level required for the competency / achievement indicator; performance requires improvement
- **Below Expectations** – often, but not always, performs below level required for competency or achievement indicator; further experience and/or development required
- **Meets Expectations** - meets expectations of the competency / achievement indicator
- **Above Expectations** – performance often exceeds expectations; demonstrates an advanced understanding and performance of the competency / achievement indicator
- **Outstanding** – performance consistently exceeds expectations for the competency / achievement indicator; demonstrates an intuitive grasp of the competency
- **Not Assessed** – performance not observed during practicum with this preceptor

### COMPETENCE AREA:  

**LEARNING OBJECTIVE # 1:**

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<tbody>
<tr>
<td>Overall rating of student performance.</td>
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</tbody>
</table>
ADDITIONAL COMMENTS:

Please note: To pass this course, the student MUST have achieved a minimum rating of meets expectations on the final assessment.

Date: ___________ LEARNER SIGNATURE: ________________

Date: ___________ PRECEPTOR SIGNATURE: ________________
Learner Name: _____________________________

Faculty Name: _____________________________

Date: _____________________

To receive a pass credit for Nursing 1072, you must achieve a pass grade in all course components identified below.

Advanced Nursing Practice Scholarship: Pass / Fail
(evidenced by satisfactory completion of scholarship logs and practicum assessments)

Participation/Leadership in Seminars: Pass / Fail

Paper: Pass / Fail

Abstract Submission: Pass / Fail

Poster Presentation: Pass / Fail

OVERALL COMMENTS:

FINAL COURSE GRADE: PASS / FAIL

Faculty Signature: _____________________________ Date: ________________

Learner Signature: _____________________________ Date: ________________
NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP
PRACTICUM SETTING EVALUATION (completed on LHP)

Practicum Location: ______________________

Time Period: __________________________

<table>
<thead>
<tr>
<th></th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Unsure</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. I engaged in adequate orientation to the practicum setting.</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>2. The practicum setting offered sufficient opportunities to understand and practice advanced nursing practice roles.</td>
<td>○</td>
<td>○</td>
<td>○</td>
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</tr>
<tr>
<td>3. I felt welcome in the practicum setting by inter-professional team members.</td>
<td>○</td>
<td>○</td>
<td>○</td>
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</table>

4. If you disagreed with any of the above, please explain.

5. Additional Comments
**NUR1072: ADVANCED NURSING PRACTICE SCHOLARSHIP**

**STUDENT ASSESSMENT OF PRECEPTOR (completed on LHP)**

**Preceptor Name:** _____________________________

**Practicum Location:** _____________________________

**Time Period:** _____________________________

<table>
<thead>
<tr>
<th>Statement</th>
<th>Strongly Disagree</th>
<th>Disagree</th>
<th>Unsure</th>
<th>Agree</th>
<th>Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. My preceptor was available to meet and discuss my learning objectives and assessments.</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
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<tr>
<td>2. My preceptor contributed to a safe and effective learning experience.</td>
<td>○</td>
<td>○</td>
<td>○</td>
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<td>○</td>
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<tr>
<td>3. My preceptor offered timely and constructive feedback.</td>
<td>○</td>
<td>○</td>
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<tr>
<td>4. My preceptor was realistic about what was expected of me as a learner</td>
<td>○</td>
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<tr>
<td>5. My preceptor was knowledgeable about my learning objectives and related competencies to be achieved</td>
<td>○</td>
<td>○</td>
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<td>6. My preceptor’s practice is one I would like to emulate</td>
<td>○</td>
<td>○</td>
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<tr>
<td>7. Overall, my preceptor contributed positively to my learning</td>
<td>○</td>
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8. If you disagreed with any of the above, please explain.

9. Additional Comments
CALL FOR ABSTRACTS:
NUR1072 - ADVANCED NURSING PRACTICE SCHOLARSHIP SYMPOSIUM

Symposium Date: Tuesday June 23rd 2015
Poster Viewing Time: 1300-1500 hours
Location: Bahen Centre for Information Technology, Lobby, 40 St. George Street

CALL FOR ABSTRACTS
We are inviting proposals for poster presentations by NUR1072 students that highlight their practice scholarship during the practicum. Poster presentation that showcase engagement in Advanced Nursing Practice and effective application of advanced practice competencies to a specific issue or problem/project are encouraged.

ABSTRACT SUBMISSION DETAILS
Abstract drafts must be submitted by email to Dr. Doris Howell at doris.howell@utoronto.ca or Dr. Kim Widger at kim.widger@utoronto.ca before 1200 on Thursday, June 4th 2015, to facilitate peer review during the seminar. The section faculty will copy your abstract for all class members to review during class on June 9th, 2015. Please note that peer reviewers will NOT be blinded to authors of the abstract. Final abstracts are due Thursday, June 11th at noon.

The maximum word limit is 300 words (not including the title or authors). Any abstracts over 300 words will be returned for revision and re-submission. Please use 12 point Times New Roman font and single spacing. The following headings must be used to structure your abstract:

TITLE
The title must convey what the abstract is about – it should not be misleading
A sort concise title is preferable. Avoid using abbreviations in the title.

AUTHORS
List yourself and any other contributors to your project or activity. Usually the preceptor at a minimum is listed as a co-author but you must seek their permission and input.

BACKGROUND or INTRODUCTION
The background / introduction should provide information about the rationale for the project or activity with some brief background information. Limit the introduction / background to 2-4 short sentences. Ensure that the reader is able to identify which of the following symposium themes your work applies to: Administration, Clinical, Education or Research.
PURPOSE
Identify the purpose of the project or activity with one concise sentence. What is the reason for conducting the project or engaging in the activity? If desired, you may add a brief statement related to the goal of the project or activity. Often this is not needed as it is usually redundant with the purpose statement.

METHODS or ACTIVITIES
Describe exactly what activities you are doing or have done. Limit this section to 3-4 concise sentences.

OUTCOMES
Report on the progress and outcomes of your project or activity. Try to include information about the advanced nursing practice expertise developed within your practicum. Describe what you produced or accomplished through the above described methods / activities. Be concise and succinctly identify key (not all) products / outcomes.

CONCLUSIONS & IMPLICATIONS
Describe what impact / difference the results of your project or activities have or will have on nursing practice, advanced nursing practice, education, or whatever focus is appropriate for your project or activity. Wrap up your abstract with 2-3 concise conclusions and key (not all) implications.

Remember, your posters will have lots more information but your abstract is a snapshot that entices people to come and learn about your project or activity.
Nursing 1072 Learning Contract Worksheet

<table>
<thead>
<tr>
<th>Objective</th>
<th>Competence Area</th>
<th>Learning Activities / Strategies / Resources</th>
<th>Achievement Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective 1:</td>
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<td>Objective 2:</td>
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<td>Objective 5:</td>
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You must identify a minimum of three and a maximum of five objectives to accomplish in Nursing 1072: Advanced Nursing Practice Scholarship. To assist you to develop SMART objectives, review Nursing 1072 course work on goals and objectives or search the web for how to develop SMART objectives. A DRAFT learning contract MUST be submitted at the first class. The DRAFT must be electronically completed and submitted in paper format to the section faculty.