

Work-study Positions Available

Global Health Project Assistant (2 positions available)

Skills:

- Analytical
- Communication
- Data Management
- Interpersonal
- Management & Leadership
- Organizational
- Interest in global health
- Office software applications including databases

Position Description:

The main responsibility for the incumbent will be to assist in the creation of mechanisms and strategies to welcome and support internationally-educated nursing students at the Lawrence S. Bloomberg Faculty of Nursing.

The incumbent will be responsible for providing project support to the International Office at the Faculty of Nursing related to research, web and library based, into mechanisms and best practices for language skills development for nursing students educated/trained in a language other than English. This will focus on data gathering, process documentation and the provision of logistical support during program implementation.

The student will be working in close collaboration with administrative and academic staff in the Faculty's International Office and will provide process documentation, draft communications to potential applicants, and report on web and library research findings. All work will be primarily guided by the International Office Administrator.

The research will consist of a search and catalogue of models of education for non-English educated students with a primary focus on the development of reading, writing, listening and speaking skills, leading to enhanced nursing student academic and professional vocabulary, appropriate to clinical practice.

The student will also ensure project documents are complete, current and stored appropriately.

Special features about the hours of work: Flexible hours during weekdays

How to apply:

Send resume and covering letter by September 26 to:

Freida Chavez

Director of International Student Programs

Lawrence S. Bloomberg Faculty of Nursing

155 College Street, Suite 130

Email: international.nursing@utoronto.ca

Note: In order to apply for the work-study positions, you must be in financial need/eligible for OSAP. Please visit <http://www.adm.utoronto.ca/fa/workstudy.htm> for more information.